

**Town of Royalston
Board of Selectmen's Meeting
Tuesday, September 18, 2007
7:00 p.m.**

Present: Linda Alger, Chairperson; Jon Hardie, Clerk; and Andrew West, Member.

1. The meeting was called to order at 7:00 p.m.
2. The minutes of the 9/4/07 meeting were read. One correction was made and noted. Mr. Hardie moved to accept the minutes as amended. Ms. Alger seconded. The vote was unanimous in favor.
3. Acknowledgements/Announcements/Correspondence:
 - a) Ms. Alger made a motion to approve a request from the Village School for use of the Town Hall on 11/2/07 from 4-9 p.m. for a Community Potluck & Contra Dance and to waive the fee. Mr. Hardie seconded. Ms. Alger and Mr. Hardie voted yes; with Mr. West abstaining.
 - b) Copies of a brief from Kopelman & Paige regarding tax title and legal services were forwarded to the Tax Collector and Treasurer.
 - c) Mr. Hardie moved to pay a bill from Guilford Railroad in the amount of \$268.09 for the easement for the sewer main. Mr. West seconded. The vote was unanimous in favor. The bill will be paid from the capital expense account.
 - d) Mr. West moved to pay a bill from Ted Neale for installing two ground faults for the Cultural Council behind the Historical Society Building. Mr. Hardie seconded. The vote was unanimous in favor.
 - e) Mr. West moved to pay the second installment amounts for insurance as follows: Law Enforcement Liability, \$609.50; Property, \$871.00; and Auto Fleet, \$1801.50. Mr. Hardie seconded. The vote was unanimous in favor. Mr. West moved to pay the second quarter installments for General Liability, \$731.25 and Leased Vehicles, \$703.50. Mr. Hardie seconded, with the Board voting unanimously in favor. Mr. Hardie will speak to Bernice at Kimball Cooke regarding total cost for insurance.
 - f) The Board is in receipt of a resignation letter from Larry Siegel from his position as Tree Warden. Mr. West moved to accept the resignation with regret. Mr. Hardie seconded. The vote was unanimous in favor.
 - g) Further communication will be sent to Pan Am Railways regarding parking their trains. They have moved their parking location to the King Street Bridge and fumes continue to collect in that area.
4. Department Heads Reports:
 - a) Fire Department –
 - 1) Chief Wayne Newton gave his monthly report (attached). A discussion regarding job descriptions was tentatively rescheduled for 10/16/07. Mr. West asked about the status of the AED's. Chief Newton will have an update at the 10/2/07 meeting. Discussion was held regarding Comtronics' installation of repeaters at an additional cost. Chief Newton presented the Board with copies of generic specifications for turnout gear that will be used when sending out for bids.
 - b) Police Department –
 - 1) Chief Deveneau presented the Board with his report for August.
 - 2) The application for the Community Policing Grant has been sent in.
 - 3) Chief Deveneau will pursue grant funding for a communications antenna.

- 4) Since the funding for repair of the cruiser was not approved at the last STM, a future STM will be scheduled. Chief Deveneau has submitted articles for purchase or lease of a new cruiser. The STM will be held on 10/19/07. The warrant will open and close at the 10/2/07 meeting and will be posted by 10/5/07.
- c) DPW –
 - 1) Keith Newton reported that he has received reimbursement from FEMA in the amount of \$7,262.08 for the Route 68 washout that happened approximately four years ago.
 - 2) Mr. Newton presented the Board with bid information for a used over the rail mower. Mr. Hardie moved to award the bid for the mower to Tri County Contractors Supply in the amount of \$24,790.50. Mr. West seconded. The vote was unanimous in favor.
 - 3) Hand drawings of the Riverside Cemetery Gate were presented to the Board.
 - 4) A meeting with Mass. Highway and Chappell Engineering regarding the Route 32 project is tentatively scheduled for 9/27/07.
 - 5) Work on Bliss Hill Road will be scheduled soon.
 - 6) Mr. Newton is working on getting more speed limit signs.
5. Old Business:
 - a) Appointment of Building Committee – Mr. West moved to appoint John Chencherik, James Barclay, and Bill Cutting as at-large members of the Building Committee. Mr. Hardie seconded. The vote was unanimous in favor.
 - b) Fire Department Appointments - Discussion was held regarding qualifications of recommended appointees. Mr. West moved to appoint the following: David Valliere, Anthony Basso, Brad Tisdale, Michael Jacques, and Scott Newton. Mr. Hardie seconded. The vote was unanimous in favor. Discussion was held regarding the appointment of Kelly Newton. Mr. West said that he would not make a motion to appoint her as he feels the mix is working well now. Mr. Hardie stated that the Board has been on the receiving end of comments about role perception and significant role confusion. The comments have to do with Wayne Newton being the chief. Ms. Alger suggested that this appointment be revisited at the first meeting in January. Kelly Newton left the meeting at this time and asked that if she is not appointed, a written explanation be sent to her. Mr. Hardie moved to revisit Kelly Newton's appointment in January. There was no second to the motion. Mr. West recommended that Chief Newton resubmit her appointment in January. Mr. Hardie then moved to appoint Chris Fitzpatrick. Mr. West seconded. The vote was unanimous in favor. Mr. West moved to appoint David Runyan III. Mr. Hardie seconded, with the Board voting unanimously in favor. Mr. West moved to appoint Joseph Hartley to a 60-day provisional appointment. Mr. Hardie seconded. The vote was unanimous in favor.
 - c) Mr. Hardie gave a follow up on yesterday's meeting regarding the Tully Lake Triathlon.
6. Mr. Hardie moved to approve the Executive Session minutes of 9/4/07. Mr. West seconded. The vote was unanimous in favor.
7. The Treasury warrant was signed.
8. At 10.29 p.m., Mr. West moved to adjourn. Mr. Hardie seconded. The Board voted unanimously in favor.

Minutes recorded by Diana Newton.

Minutes approved by the Board of Selectmen on October 2, 2007.