

**Town of Royalston  
Board of Selectmen's Meeting  
Tuesday, August 21, 2007  
7:00 p.m.**

Present: Linda Alger, Chairperson; Jon Hardie, Clerk; and Andrew West, Member.

1. Chairperson Alger called the meeting to order at 7:04 p.m.
2. The minutes of the 7/24/07 meeting were read. One change was made and noted. Mr. Hardie moved to approve the minutes as amended. Mr. West seconded. The vote was unanimous in favor.
3. The minutes of the 8/7/07 meeting were read. Changes and additions were made and noted. Mr. Hardie moved to approve the minutes with changes. Mr. West seconded. The vote was unanimous in favor.
4. Ms. Alger opened the warrant for the Special Town Meeting to be held on 9/7/07. The warrant will close at the end of the meeting.
5. Acknowledgements/Announcements/Correspondence:
  - a) The Board continues to work toward completing the GASB34 audit. Ms. Alger suggested that all department heads be asked for a list of assets. Mr. Hardie will prepare an Excel worksheet with required information to send out to department heads. Also, the Board will look for a boilerplate RFP for the GASB34 online.
  - b) Helen Divoll has faxed the Community Development Strategy and other documents relating to the North Quabbin Loan Fund to Phil Delorey. Ms. Alger will write a letter of support for the DHCD grant application. Mr. West moved to authorize Ms. Alger to sign the joint application for the grant. Mr. Hardie seconded, with the Board voting unanimously in favor.
  - c) Mr. Hardie moved to amend the minutes of the 8/7/07 meeting by adding a discussion regarding the Community Development Strategy. Mr. West seconded. The vote was unanimous in favor.
  - d) A flyer for the Tully Lake Triathlon to be held in October was discussed. Ms. Alger stated that this is a much larger event than the Board was led to believe originally. The event involves a much broader scope in regard to NIMS. A meeting of all involved parties is scheduled for 8/27/07 at 9:00 a.m. at Tully Campground. Fire Chief Wayne Newton is working on pre-planning by event category. He feels that the event will not require many resources from Royalston, as the Trustees of Reservations staff will be incident commanders.
  - e) Mr. Hardie stated that final numbers for a UHF base antenna, speakers, etc. for 24 Hour Dispatch have been determined through a collective effort of Kelly Newton and Curtis Deveneau. The amount came up below the amount approved at the ATM. He said that this was a good collaborative effort.
  - f) The Chamber of Commerce will hold its annual auction on 9/15/07.
  - g) An updated NIMS training schedule will be circulated to the appropriate people.
  - h) The final agreement between the town and National Grid for the purchase of streetlights is now complete. Mr. West will work with Keith Newton on a procedure for replacing light bulbs.
  - i) A meeting regarding "How to Stabilize Energy Costs" will be held on 9/27/07 in Northampton. Ms. Alger may attend.

6. Department Heads Reports:

- a) Fire Department – Chief Wayne Newton presented his report (attached to minutes). Discussion was held regarding the appointment of a committee to assess Fire Department utilization of resources and develop a plan for future building and equipment needs which was approved at the 2006 ATM. The make-up of the Committee includes three at large members. The Board will come back to the next meeting with recommendations for these members and will appoint the Committee at that time. Mr. Hardie commented that Chief Newton's report was of good quality.
- b) DPW –
  - 1) Keith Newton reminded the Board about the Public Hearing on the Stockwell Bridge project to be held on 8/22/07 at 7:00 p.m. at the Town Hall.
  - 2) Mr. Newton has reviewed the speed limits on Route 68 with the police chief. They have concluded that all speed limits should remain as posted. Some signs may be added. On Athol Road in the Doanes Falls area, they discussed announcing a pedestrian area and also reducing the speed limit to 30 MPH and were hoping that the Board would endorse these changes.
  - 3) Mr. Newton will meet with Ms. Alger regarding the research he is doing on Richmond Terrace.
  - 4) The vacant truck driver/laborer position will be advertised.
  - 5) The line-painting project has been completed.
- c) Building Inspector – Geoffrey Newton stated that he still has not received the pictures of #1 School Street from Sally Zettel.

7. Old Business:

- a) Mr. West reported that Verizon announced that DSL would be available to homes within a three-mile radius of the fire station in early spring 2008.
- b) Mr. West made a motion to approve the letter written by Mr. Hardie to Pan Am Railways. Mr. Hardie seconded. The vote was unanimous in favor.
- c) The installation of the T1 line at Whitney Hall is now complete. Seven departments now have high-speed Internet, system back up, and virus protection.

8. New Business:

- a) Appointment: Mr. West moved to appoint Pierre Humblet to the Historic District Commission to a term ending 6/30/08. Ms. Alger seconded. The vote was unanimous in favor.

9. The warrant for the 9/7/07 STM was closed. Thirteen articles were reviewed and approved by the Board. The warrant will be typed up and posted by 8/24/07.

10. The Treasury Warrant was signed.

11. At 10:07 p.m., Mr. Hardie made a motion to adjourn. Mr. West seconded. The vote was unanimous in favor.

Minutes recorded by Diana Newton.