

**Town of Royalston
Board of Selectmen's Meeting
Tuesday, June 20, 2006
7:00 p.m.**

Present: Andrew West, Chairman; Linda Alger and Thomas Kellner, Members.

1. Chairman West called the meeting to order.
2. The minutes of the 6/6/06 meeting were read. One change was made and noted. Ms. Alger made a motion to accept the minutes with one correction. Mr. West seconded the motion. The vote was unanimous in favor.
3. Acknowledgements/Announcements/Correspondence:
 - a) The following correspondence was read and acknowledged by the Board: confirmation from Kimball-Cooke regarding changes to the vehicle insurance; letter from Ernest Amidon noting positive aspects in town, including recent roadwork, the library, work of the police department, and the recycling center; letter from Kimball-Cooke regarding terrorism insurance for the town; bill from MRPC for annual membership in the amount of \$328.
 - b) The Board received a letter from the SRIC giving approval for clean up along the river. Conditions for this clean up have been set by the Conservation Commission.
 - c) The Board received notice that the April 4, 2005 town election has been certified per Chapter 94 of the Acts of 2006, Sec. 1.
 - d) The plaque for Mrs. Cole for her donation of land for the fire & police stations will be presented to the Cole family at the end of the summer.
4. Department Head Reports:
 - a) Fire Department –
 - 1) Chief Wayne Newton reported that one bid was received for the old rescue vehicle in the amount of \$1050. The minimum bid amount was set at \$2000. Mr. Kellner made a motion to sell the vehicle to the bidder. Ms. Alger seconded the motion, with the Board voting unanimously in favor.
 - 2) Mr. Kellner asked about appointments for fire department members. Chief Newton stated that a new list of members will be effective 7/1/06. He will be adding a new position, Chief's Aide. The Board will review the appointment list at their next meeting, 7/11/06 and will meet with the Mr. Newton regarding the Fire Chief's position on 6/27/06 at 7:00 p.m.
 - 3) Chief Newton reported that the transfer of dispatch services will occur on 6/27/06 at 9:00 a.m. The police department still needs portables. Discussion was held regarding a request by the Winchendon Fire Chief to purchase the old equipment. The 24-Hour Dispatch Committee will meet to discuss this further.
 - 4) Mr. West noted that Geoff Newton gave the Board a list of regulations for use of the Town Hall that involve public safety and fire. The list will be typed up and given out to people who rent out the Hall.
 - b) SRIC –
 - 1) Marty Paine announced that he will be painting hydrants in the South Village. He is also working on posting a sign near the Water Tank with a warning to trespassers. Ms. Alger made a motion to approve the signage request from the SRIC. Mr. Kellner seconded the motion. The vote was unanimous in favor. Also, the water tank will be cleaned this Saturday. Mr. Paine hopes to have it done on a regular basis.
 - 2) Mr. Paine stated that Senator Brewer has submitted a request for a security fence around the water tank. Funds may be available in September or October. Mr. West

recommended that the Board send a reminder letter to Senator Brewer in September about the need for the funding.

c) DPW –

- 1) Keith Newton presented information on Toney Road as requested. Mr. West will file the appropriate paperwork with the Town Clerk.
- 2) Prisoners will be working on cleaning up the perimeter of the transfer station area this week. After July 1, they will do painting, ditch digging, brush cutting, etc.
- 3) Paving of School Street, Baldwinville Road, Belnel, and Fernald Road is complete.
- 4) Mr. Newton is prepared to make a recommendation for a candidate for the vacant position in his department. He presented applications and resumes from the 4 applicants to the Board. Mr. Kellner made a motion to hire Randall Moore for the full-time DPW position effective 7/1/06. Ms. Alger seconded the motion. The Board voted unanimously in favor. Mr. Newton has interviewed two part-time summer employees, who he plans to hire after 7/1/06.
- 5) The new truck is almost ready. It will replace the 1985 Mack.
- 6) Mr. Newton went out with Trowbridge Engineering and stationed off holes to be used as test pits on Route 32. He has been in touch with the District Office, but has not received a response to confirm what they will accept for data. A letter from Mass. Highway is needed in order to go forward with Guertin Associates.
- 7) The bid opening for the grader will be held on June 26 at 10:00 a.m. Mr. Newton will have a recommendation at the next meeting.
- 8) Regarding the Raymond Building water system, he has had quote results from three vendors. DPW equipment would be used to cut the wall, remove the panels, and dig a trench. Mr. Newton proposes placing a sleeve from the wellhead to the foundation wall to avoid future excavation once driveways are in place. Risa Richardson feels this is a landlord issue and wants no financial responsibility. Ms. Alger made a motion to hire Henshaw Well Drilling from Templeton for the job. Mr. Kellner seconded the motion. The vote was Mr. Kellner and Ms. Alger, yes; with Mr. West abstaining. Money for the project will be available after 7/1/06 from the public halls repair account.
- 9) The goals and objectives of the DPW will be discussed at the 7/18/06 meeting.
- 10) Mr. Newton reported on items that went out for rebid. For Diesel Fuel, he recommends Country Oil, at a cost of .2475 above the Boston rack price. Ms. Alger made a motion to award the bid for diesel fuel to Country Oil at .2475 above the Boston rack price. Mr. Kellner seconded the motion. The vote was unanimous in favor. For Heating Oil, Mr. Newton stated that the low bidder, at 2.529/gal. has a poor history with the town. The next lowest bid was 2.5450. Mr. Kellner made a motion to award the bid for heating oil to Country Oil at their fixed price of 2.5450/gal. Ms. Alger seconded the motion, with the Board voting unanimously in favor. For LP Gas, there were two responses, but one came in late. Ms. Alger made a motion to award the bid for LP gas to Eastern Propane at a fixed rate of 2.00/gal. Mr. Kellner seconded, and the vote was unanimous in favor. There were two bids for Grounds Maintenance, which Mr. Newton presented to the Board for review. After some discussion, Ms. Alger made a motion to award the bid for Grounds Maintenance to TMC Property Maintenance from Swanzey, NH. Mr. Kellner seconded the motion. The vote was unanimous in favor. Ms. Alger will oversee this contract.

d) Police Department –

- 1) Chief Deveneau reported that the portable radios will not accept the new frequency. Three new portables have been ordered. There are some issues with the system. State police dispatchers were shown around town by one of the officers.

- 2) According to the contact person for the Trustees of Reservations, the phone at Doanes Falls is now operational.
- 3) Appointments: Three officers are up for reappointment. Mr. Kellner made a motion to reappoint Officers Herve Bosse, Drew Duplessis and Robert Plummer, and K9 Shock for one year. Ms. Alger seconded the motion, with the Board voting unanimously in favor.

5. Old Business:

- a) Mr. West reported that two of the Deegans' dogs got loose twice this week and two complaints were filed with the Animal Control Officer. Since conditions have already been set for these dogs, a fine of \$15 per incident will be issued and further non-compliance could result in removal of the two dogs. Ms. Alger suggested that another dog hearing be held and further action and penalties could be determined. Mr. West will set up the dog hearing.

6. Appointments:

Cultural Council – 1 year: Ms. Alger made a motion to appoint Patience Bundschuh, Marie Humblet, Sonya Vaccari, Ann Kussy, Andrea Lively and James Bennett. Mr. Kellner seconded the motion. The vote was unanimous in favor.

Ms. Alger made a motion to appoint the following for 1 year:

ADA Coordinator – Geoffrey Newton
Animal Control Officer – Robin Mowrey
Administrative Assistant – Helen Divoll
Care of Commons & Parks – Board of Selectmen
Director of Agriculture – Randy Divoll
Emergency Management Radio Operator – Herve Bosse
Alternate Gas Inspector – Gerald Brousseau

Mr. Kellner seconded the motion. The vote was unanimous in favor. Appointments for Gas and Plumbing Inspector and Emergency Management Director were put on hold.

Mr. Kellner made a motion to appoint the following for 1 year:

Alternate Building Inspector – Jeffrey Cooke
Keeper of Town Clock – Mary Barclay
Alternate Plumbing Inspector – Gerald Brousseau
Pound keeper – John Divoll
Secretary to Selectmen – Diana Newton
Special Constable for Tax Collection – Jeffrey & Jeffrey
Town Counsel – Kopelman & Paige
Town Custodian – Barbara Richardson

Ms. Alger seconded the motion, with the Board voting unanimously in favor. Appointments to the 24-hour Dispatch Committee were put on hold.

Mr. Kellner made a motion to appointment the following:

Capital Planning Committee – Phil Rabinowitz – 3 years
Conservation Commission – George Northrop – 3 years
Larry Siegel – 3 years
Council on Aging – Betty Woodbury – 1 year

Helen Divoll will check on the status of Dorothy Newton's appointment to the Council on Aging. Ms. Alger seconded the motion. The Board voted unanimously in favor.

Ms. Alger made a motion to appoint Peter Kraniak to the Historic District Commission for three years. Mr. Kellner seconded the motion. The vote was unanimous in favor. Mr. West will advertise for two vacancies in the next newsletter.

Ms. Alger made a motion to appointment the following for 1 year:
Zoning Bylaw Enforcement Officer – Geoffrey Newton
Wiring Inspector – Ted Neale
Alternate Wiring Inspector – Richard Brown

Mr. Kellner seconded the motion. The vote was unanimous in favor. The appointments of a Veterans Agent and Burial Agent were put on hold.

Mr. Kellner made a motion to appoint Roberta Newman as the School Committee Representative to the Finance Committee for 1 year. Ms. Alger seconded the motion. The vote was unanimous in favor.

Mr. Kellner made a motion to appoint Barbara Richardson, Brenda Putney, and Linda Alger to the Memorial Day Committee for 1 year. Ms. Alger seconded the motion for Brenda Putney and Barbara Richardson. Mr. West seconded for Linda Alger. The vote was unanimous in favor.

Ms. Alger made a motion to appoint the following:
Personnel Committee – Thomas Kellner – 3 years
Election Workers – Precinct 1 – 1 year:
Nancy Bolton – Warden
Gertrude Corser – Clerk
Helen Williams – Inspector
Roberta Newman – Deputy
Brenda Putney, Theresa Quinn, Mariah Mallet and Mary Barclay, Tellers.

Mr. Kellner seconded the motion, with the vote being unanimous in favor.

Mr. Kellner made a motion to appointment following:
Election Workers – Precinct 2 – 1 year:
Cathy Chencherik – Warden
Clayton Holmes – Clerk
Karen LeBlanc – Inspector
Barbara Dennis – Deputy
Sylvia Simula – Deputy

Ms. Alger seconded the motion. The vote was unanimous in favor.

Mr. Kellner made a motion to appoint Elizabeth Farnsworth, Beth Gospadarek, and Dean Lisiewicz to the Open Space Committee for three years. Ms. Alger seconded the motion. The vote was unanimous in favor.

7. Bear Issue – Discussion was held regarding the state’s relocation program. Mr. Kellner will call the state contact person and request that the Town be notified when bears are relocated to Royalston.
8. The Treasury Warrant was signed.
9. Ms. Alger made a motion to adjourn. Mr. Kellner seconded the motion. The vote was unanimous in favor.

Minutes transcribed via audiotape by Diana Newton.